

## July 15, 2021 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building and Via Zoom.com, at 6:03 p.m. on July 15, 2021.

ROLL CALL: Commissioner McDermott chaired the meeting. Commissioner Doss, Commissioner Lyons, Commissioner Sansone and Commissioner Walsh answered present. Also, present Director/Secretary Jackie Iovinelli, Business Manager Jeff Murphy, Recreation Supervisor Rachell Entler, Recreation Supervisor Danette Krajewski, Facility and Athletic Manager Andrew Doss, Superintendent of Parks Ryan Russ, and Communication and Marketing Manager Adam Cumbee.

### **APPROVAL OF AGENDA:**

*Motion was made by Commissioner Walsh, seconded by Commissioner Lyons, to approve the agenda.*

*Roll Call: Ayes: Commissioner Doss, Commissioner Lyons, Commissioner Sansone, Commissioner Walsh and Commissioner McDermott. Nays: None.*

President McDermott called to order the Public Hearing on the Annual Budget and Appropriation Ordinance for Fiscal Year beginning May 1, 2021 and ending April 30, 2022. Motion was made by Commissioner Sansone, seconded by Commissioner Doss.

Roll Call: Ayes: Commissioners Doss, Commissioner Lyons, Commissioner Sansone, Commissioner Walsh and Commissioner McDermott; Nays: None.

### **President McDermott chaired the hearing.**

Public Hearing on Ordinance #210715A adopting a Combined Annual Budget and Appropriation of such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Park District of Forest Park, Cook County, Illinois for the fiscal year beginning May 1, 2021 and ending April 30, 2022 and specifying the objects and purposes for which such appropriations are made and the amount appropriated for each object and purpose:

All persons desiring to be heard will now have an opportunity to present written or oral testimony with respect to the 2021-2022 Annual Budget and Appropriation Ordinance?

**First, are there any written or oral comments from the Commissioners?**

None.

**Are there any written or oral comments from the public?**

None.

Motion was made by Commissioner Sansone, seconded by Commissioner Walsh to adjourn the public hearing at 6:07 p.m. for the combined Annual Budget and Appropriations.

A motion was made by commissioner Walsh, seconded by Commissioner Lyons to adopt Ordinance #210715A, an ordinance making a combined Annual Budget and Appropriation for funds for the Park District of Forest Park, Cook County, Illinois for fiscal year beginning May 1, 2021 and ending April 30, 2022.

Roll Call: Ayes: Commissioners Doss, Commissioner Lyons, Commissioner Sansone, Commissioner Walsh and Commissioner McDermott; Nays: None.

Commissioner Walsh and Commissioner Lyons complemented staff on the layout and explanation of the budget process.

### **REGULAR BOARD MEETING MINUTES:**

*Motion was made by Commissioner Sansone, seconded by Commissioner Walsh to approve the minutes of the June 17, 2021 Regular Board Meeting.*

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**Roll Call:** *Ayes: Commissioner Doss, Commissioner Lyons, Commissioner Sansone, Commissioner Walsh and Commissioner McDermott. Nays: None.*

### **CORRESPONDENCE:**

Email from Park Patron Geri Estvanik.

Invite from WSSRA for the Bocce Ball Tournament Event on September 11, 2021.

**PUBLIC COMMENT:** None

### **TREASURERS REPORT:**

Treasurer Walsh reported and answered any questions.

*Motion was made by Commissioner Doss, seconded by Commissioner Sansone to approve the disbursements for June and July 2021.*

*Roll Call: Ayes: Commissioner Doss, Commissioner Lyons, Commissioner Sansone, Commissioner Walsh and Commissioner McDermott. Nays: None.*

*Motion was made by Commissioner Sansone, seconded by Commissioner Doss to accept the financials for the close of June 2021.*

*Roll Call: Ayes: Commissioner Doss, Commissioner Lyons, Commissioner Sansone, Commissioner Walsh and Commissioner McDermott. Nays: None.*

Director Iovinelli added the second payment of the skate park was paid and quarterly payments to WSSRA and PDRMA made the bills higher this year.

Director Iovinelli also added the attorney bill was higher due to the Personnel Policy Manual update.

### **Maintenance Report –**

Superintendent of Parks Ryan Russ reviewed the Maintenance report and answered questions.

Commissioner Doss asked about HVAC issues at the Roos. Superintendent of Parks Russ explained.

Commissioner McDermott asked about the items outside of the ranger garage. Superintendent of Parks Russ Explained we are getting a recycle bin for its removal.

Commissioner McDermott complemented the painting of the ranger garage and day camp building.

Looking forward to repairs to the Maintenance garage.

Commissioner Lyons complemented the work done at the pocket parks.

### **Recreation Report –**

Recreation Department Staff reviewed their report and answered questions.

### **Communication and Marketing Report –**

Communication and Marketing Manager Adam Cumbee reviewed his report and answered any questions.

Commissioners complemented the tournament bracket.

### **Business Report –**

Business Manager Murphy reviewed his report and answered questions.

Business Manager explained his chart displaying revenue sources not including tax dollars.

He also added we have not received any tax dollars.

### **Director's Report –**

Director Iovinelli reviewed the report and answered questions.

### **WSSRA Report**

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Their Wacky Quacky event is here at the Aquatic Center on Thursday, July 29.  
Their next event is a Bocce Tournament in Elmwood Park on September 11, 2021.  
Director Iovinelli also discussed the tour of St. Bernardine's in Forest Park. The building is in rough shape.

### **UNFINISHED BUSINESS:**

#### *Phase 1 – Aquatic Center – Spray Ground*

Director Iovinelli discussed the bid opening. The bids were higher than anticipated. Staff are meeting with Hitchcock tomorrow. Staff are looking for direction on the next steps for the project.

A discussion took place.

Commissioner Doss agreed with staff not to cut.

Commissioner Lyons complemented the concept and how it is directed towards all audiences. Does not want to cut anything.

Commissioner Sansone asked if we wait a year will prices go down.

Commissioner McDermott asked what this will put off if we increase our budget.

Commissioner McDermott wants staff move forward. Encourage staff to look for grant opportunities.

Board agrees we want staff to continue to move forward and update the Board.

#### *Pocket Parks*

Director Iovinelli discussed the process.

Rieger Park – OSLAD Grant

***Motion was made by Commissioner Doss, seconded by Commissioner Walsh to accept the proposal from Hitchcock Design in the amount of \$7,500 for preliminary design services, including program and analysis phase, schematic design phase and grant preparation phase.***

***Roll Call: Ayes: Commissioner Doss, Commissioner Lyons, Commissioner Sansone, Commissioner Walsh and Commissioner McDermott. Nays: None.***

#### *4<sup>th</sup> of July Event Recap*

Director Iovinelli Discussed the event. Lots of complements. Police had no incidents.

Positive Board feedback.

#### *No Glove National Softball Tournament*

Recreation Supervisor discussed logistics. Food is ordered, beer is set. Signage. One area staff are still looking at is the volunteers. Staff will fill the gaps with staff.

Commissioner Lyons ask if we have any additional recommendations for serving from the CDC in regard to COVID.

Commissioner Doss asked about who we are donating the tips from the Tournament to. It was suggested to give them to Sarah's Inn and the Food Pantry.

Director Iovinelli discussed what we will do to honor Larry Buckley. We will have the family throw out the first pitch. We will also have photos and banners at each field.

#### *2021/2022 Fiscal Year – Capital Improvements*

Staff Continue to work on the list. Because of COVID and factories being closed staff are still waiting on items ordered in May.

Other Matters for Discussion: None

### **NEW BUSINESS:**

*Ordinance #210715B*

***Concessions Freezer***

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*Motion was made by Commissioner Sansone, seconded by Commissioner Walsh to adopt Ordinance #210715B, an Ordinance declaring Surplus and Authorizing and Directing the Sale of Certain Property.*

*Roll Call: Ayes: Commissioner Doss, Commissioner Lyons, Commissioner Sansone, Commissioner Walsh and Commissioner McDermott. Nays: None.*

*Comprehensive Master Plan*

Director Iovinelli is looking into companies to work with. More at the next Board meeting.

*Other Matters of Discussion*

**PUBLIC COMMENT: None**

Motion was made by Commissioner Sansone, seconded by Commissioner Lyons to adjourn the meeting at 7:09 p.m.

Submitted by: \_\_\_\_\_ Secretary

Approved by: \_\_\_\_\_ Board of Commissioners

Approved by: \_\_\_\_\_ Board of Commissioners

Date: \_\_\_\_\_